

**Corrigendum for Selection of Service Provider For
Development And Maintenance of VATIS Application & Web Portal
under Computerisation Project of MPCTD**

Corrigendum #4

**Tender Document for Selection of Service Provider For
Development and Maintenance of VATIS Application & Web Portal under
Computerisation Project of MPCTD**

20th May 2015

1. # Clause No. 2.3 Team Deployment details

The Note under Team Deployment details **S/N (iv)** is now read as under:-

*Note: Peak hours would be defined as time between 10am to 6pm on State Government working days. At least 1 Technical Staff and 1 Helpdesk Analyst is required to be present during State Government holidays including Saturdays and Sundays.

2. # Clause No. 3.1.1 Operations & Maintenance of VATIS Application & Web Portal

The 'Operations & Maintenance of VATIS Application & Web Portal' **S/N g** is now read as under:-

- g. Maintain Mobile based utilities and Apps and manage activities related to various App Stores like Google Playstore, Government App Store, etc. as decided by CCT from time to time. The registration and other activities will be performed by the successful bidder. The charges with respected to Registration on App Stores will be borne by MPCTD.

3. # Clause No. 3.1.1 Operations & Maintenance of VATIS Application & Web Portal

The 'Operations & Maintenance of VATIS Application & Web Portal' **S/N L** is now read as under:-

- l. Annual Third-Party Security Audit by Cert-In (Government of India) empanelled agency, risk assessment and implementation of recommendations related to security audit of the software application. The cost of Security Audit will be borne by the successful bidder.

4. # Clause No. 3.1.2 GST related changes

The Clause No. 3.1.2 'GST related changes' has been appended after paragraph #3, with following text:-

Though at present the GST design etc. is not clear but as per the proposed 122nd Constitutional Amendment introduced in Parliament, the situation is likely to emerge as follows: -

- 1. As per amended State list entry 54 now will be having Petroleum Crude, High Speed Diesel, Motor Spirit (Petrol), Natural Gas, Aviation Turbine Fuel {PDA}. Thus these will remain available for taxation by State, till the Goods and Services Tax Council recommends a date for their inclusion in GST ambit. Hence dealers who deal exclusively in PDA will remain under VAT or other State law and all tax related

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functions with respect to these goods shall be performed by State under old VAT or new State regime of tax.

As per proposed Amendment, Substituted entry 84 of Union, will have Petroleum Crude, High Speed Diesel, Motor Spirit (Petrol), Natural Gas, Aviation Turbine Fuel and Tobacco and Tobacco products. Thus these goods may also be subjected to some levy by Central Government.

2. Alcoholic liquor for human consumption {Liquor} would also be in State list and may remain with State Excise Department {Under CTD Bhopal} and for dealers of Liquor, other than manufacturers; CTD may wish to have linkages with State Excise Department.
3. These goods {PDA and Liquor} may be traded in the course of Inter-State trade and Commerce so there will be some Central levy with respect to these goods.
4. Since entry 52 of State List pertaining to Entry Tax is likely to be deleted, there would be no power with the State to levy present Entry Tax. Entry tax is levied on “the entry of goods for consumption use or sale” and this tax would be subsumed under GST.
5. Similarly entry 55 of State List relating to Advertisements is being deleted and entry 62 relating to Entertainment and Amusements is amended to limit it to taxes levied by only local bodies.
6. Under GST all goods {other than PDA and Liquor} would be covered along with all the services [except negative services notified by Centre or State]. GST is an enactment for taxing supply of goods and services both so the number of dealers and transactions may increase but basic tax characteristics would remain the same.
7. A new identity GSTN has already been created which has been entrusted the following core works, namely : -
 - Registration
 - Returns
 - Payment and refund of taxes
 - Reconciliation and transfer of taxes between Centre and States

Since State of MP has decided to perform rest of the backend functions itself so all backend modules would have to be developed, hosted, operated and managed by bidder. For such all works documentation, unit test, Integration test, UAT and performance tests etc. shall have to be accomplished by bidder. This new software would work on the basis of APIs extended by GSTN over a secured network as per the guidelines, standards and compliance requirements for data exchanges. A more detailed understanding may be accessed by learning RFP and other uploaded material of GSTN.

After the passage of Constitution Amendment and its ratification, a Central Law is likely to be passed {May be common for CGST and IGST} and a draft SGST law is likely to emerge on which State SGST law shall be designed and passed by State.

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8. In new Registration module, after receipt of an application for Registration, amendment, cancellation or suspension etc. on GSTN portal, the data would be forwarded with all attachments to State portal and there from it would be directed to Jurisdictional Officer, keeping a system of monitoring at DIV/Zone and HO level. The jurisdictional officer would perform his functions in State module and upload the working/attachment at GSTN, which will converse with the dealer. The functioning of jurisdictional officer would be similar to present system except that now any final order/communication is to be effected by GSTN. There may be internal correspondence with dealer/person/ officers from State portal.

Certain foreign embassies are likely to receive dummy numbers without application; similarly State may choose some persons to bestow these with dummy numbers from its own portal or from GSTN. Dummy number holders would not file any return but Sate may ask information from such dealers regarding their purchase etc.

Since Profession Tax is not to be subsumed, Registration under that Act or under any future Act may also be required to be issued. These numbers would serve better, if aligned with GSTIN.

9. State may also need to analyse Registration data of GSTN portal or its own portal depending upon the fields available in Registration data of GSTN or State portal, like place of business, goods dealt, Roc number, etc.
10. Similarly there would be returns' case. Differentiation among filers, short filers and non-filers, Scrutinising/analysing of returns, issuance of notices, levying of penalties etc. would be done at MP CTD web portal. Certain directional or monetary notices/orders may originate from MP CTD portal as also final orders may get generated form GSTN only. Thus interface with GSTN portal would be required.
11. In payment module of GSTN there would be all payment of all the taxes, interests, penalties and other charges. There is likely to be a ledger of each GSTIN holder which will be Act- wise and deposit wise. State would like to get dynamic reporting for business intelligence and fraud analysis. There may be direct linkages with Finance Department regarding payment/refunds information or verification. As payment includes refund, there would be similar requirement of analysis.
12. There is a continuous task of reconciliation of taxes with Centre and other States who might also have business transactions of supply of Goods or Services with our State.
13. The GST related changes will have to be incorporated in existing VATIS application. However, both existing VATIS application and new application compatible with GST will run in-parallel.
14. As regards with backend modules, for which a list of changes has already been given in RFP, many of changes dealing with Registration, Return and Payment {including Refunds} would become redundant with respect to GST.

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15. Though a definite forecasting is not possible but serial number 7, 8, 9, 10, 11, 12, 17, 18, 19, 20, 21, 22, 23, 24, 34, 40, 41, 42, 46, 47 {Profession Tax}, 51 are likely to be redundant for scope of GST.
16. New set of MIS reports as per data exchange from and to GSTN.

5. # Clause No. 3.1.3 Further Requirements Understanding and Development

Following requirements have been modified / added in the table:

Sr. No.	Requirements	Delivery In Month	Phase
5	Alert (by email, SMS) whenever there is a change in data from backend. Any change in dealer data from back end should accompany appropriate messages to supervisors of the vendor and also designated officials of the department. Also, the sensitive data in the database should be encrypted and encryption key should be with departmental official. The encryption should be allowed at table, column and table space levels as and how designed, also the backup data and data over transmission should be encrypted. These mentioned data security capabilities should be transparent to the application and administrated / handled by database software.	1	I
57	To integrate with MPOnline through OTP based login.	6	II
58	To automatically display dealer information while applying for registration for CST, ET and LEAAT, if the information has already been provided by the dealer while applying for registration for VAT in the software.	6	II

6. # Clause No. 3.1.8 Project Deliverables

A note has been added at the end of 'Project Deliverables' read as under:-

Note: The ownership of H/W, System S/W and equipment shall be transferred to customer upon delivery.

7. # Clause No.3.2.4. Software Development SLR

Software Development SLR clause is now read as under:-

Sl. No.	SLR Phase	Baseline	Low Performance	Basis of measurement	Penalty

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1	Phase 1	=3 months	>3 months	Go-live report from user of corresponding Requirements.	0.2% of QMC of 'Operations and Maintenance' per item per quarter subject to maximum of 10%. Please refer Section 5.25.1 (Schedule of Payments for QMC of Operations and Maintenance). Payment of other completed CRs will be made on Pro-rata basis.
2	Phase 2	=3 months	>3 months	Go-live report from user of corresponding Requirements.	0.2% of QMC of 'Operations and Maintenance' per item per quarter subject to maximum of 10%. Please refer Section 5.25.1 (Schedule of Payments for QMC of Operations and Maintenance). Payment of other completed CRs will be made on Pro-rata basis.

8. # Clause No.3.2.5. Operational SLR

Operational SLR clause S/N (XI) is now read as under:-

XI. Day-to-day monitoring shall be done with the manpower to be deployed by selected Bidder.

9. # Clause No.3.2.5. Operational SLR

The paragraph under the table defining Severities at Page# 23 is now read as under:

- Penalty should not be levied if the incident is resolved within the initial block of time. Penalty should be levied for additional time taken for resolution and the additional time should be counted in the blocks of 1 business hours for Severity 1 incidents, 4 business hours for Severity 2 incidents, 8 business hours for Severity 3 incidents, 3 working days for Severity 4 incidents and 5 working days for severity 5 incidents.

10. # Clause No.3.2.6. Hardware Delivery and Maintenance SLR

Hardware Delivery and Maintenance SLR clause is now read as under:-

Sl. No.	SLR Components	Baseline	Low Performance	Basis of measurement	Penalty
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1	Hardware Delivery and Commissioning	=6 months	>6 months	Hardware Commissioning Reports.	0.5% of the QMC of hardware per week (subject to a maximum of 5%). Please refer Section 5.25.4 (Schedule of Payments for QMC of hardware)
2	Hardware Operations and maintenance	=2 days	>2 days	Signed Call slips from user.	(0.5% of QMC of hardware) x (No. of blocks of 2 working days each on CLIENT working days)

11. # Clause No. 5.10.1. Prices in the Price Schedule

The Clause No. 5.10.1. 'Prices in the Price Schedule' clause is now read as under:-

The Bidder shall quote price (**excluding taxes, levies, duties etc.**) in **Indian National Rupees (INR)**. Taxes and duties levied only by the State or Central Government will be borne by the Department. Break up of pricing should be as per the format for Financial Bid described in Annexure 10. **The aggregated price should be quoted in figure and words in Annexure 10 which will be considered as the Final Bid Price.** The Financial Bids should strictly conform to the formats to enable evaluation of bids. **It may be noted that the bids having any hidden costs or conditional costs will be liable for rejection.**

12. # Clause No. 5.18. Criteria for Evaluation & Comparison of Pre-Qualification Bids

The Clause No. 5.18. 'Criteria for Evaluation & Comparison of Pre-Qualification Bids' clause S/N 2 is now read as under:-

2.	The Bidder should be a profitable company having an average annual turnover of Rs. 300 Crores with a positive net worth during last three financial years, i.e. for 2011-12, 2012-13 and 2013-14.	Audited Balance Sheets & P&L Statements, along with CA certificate (for net worth and turn-over)
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13. # Clause No. 5.19. Criteria for Evaluation and Comparison of Technical Bids

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The Clause No. 5.19. 'Criteria for Evaluation and Comparison of Technical Bids' clause **S/N 1** is now read as under:-

1.	<i>Annual turnover of Rs. 300 Crores or, more in each of the last three financial years i.e. for 2011-12, 2012-13 and 2013-14</i>	10	300-500 500-750 751 and above	5 7 10	Attested Copy of CA certified audited Balance Sheets
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14. # Clause No. 5.19. Criteria for Evaluation and Comparison of Technical Bids

The last paragraph under 'Criteria for Evaluation and Comparison of Technical Bids' clause is now read as under:-

The financial bids of only those bidders who have scored at least 60% marks in technical bid evaluation process will be considered for financial bid evaluation.

15. # Clause No. 5.23.1. Notification to Bidder

The 'Notification to Bidder' clause is now read as under:-

Before the expiry of the period of validity of the proposal, the Client shall notify the Successful Bidder in writing by registered letter or by fax, that its bid has been selected. The Bidder shall acknowledge in writing by sending his Letter of Acceptance (LOA) along with the performance guarantee pursuant to Section 5.24 within two weeks (14 days) of receiving the notification of award.

16. # Annexure 10. Financial Bid Covering Letter

The last bullet point in 'Annexure 10. Financial Bid Covering Letter' is now read as under:-

- Prices shall be exclusive of taxes. Taxes and duties levied only by the State or Central Government will be borne by the Department.

17. # New Clause No. 5.27. Limitation of Liability

(New clause added)

5.27 Limitation of Liability

In no event shall either party or its Affiliates be liable to other party, its Employees or any other party seeking damages under this Agreement, whether in contract, tort (including negligence or misrepresentation) or otherwise, for any special, indirect, incidental, punitive or consequential losses, damages, costs or expenses whatsoever, including without limitation, damages related to losses of production, losses of profits or of contracts, losses of business or of revenues, losses of operation time or losses of goodwill or reputation.

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Except for payment obligations, damages for intellectual property infringement and damages for bodily injury (including death), a Party's total aggregate liability shall be limited to the amount paid by MPCTD for the services or deliverables that is subject of the claim. To the extent allowed by Indian law, these limitations shall apply regardless of the basis of liability, including negligence, misrepresentation, breach of any kind, or any other claims in Contract, Tort or otherwise

**18.# New Clause No. 5.28. Intellectual Property Rights
(New clause added)**

5.28 Intellectual Property Rights

The intellectual property rights held by a Party in any software, product or solution, on the effective date of the Agreement, shall continue to vest with that Party and nothing in this shall be construed to grant or transfer any rights of a Party in the pre-existing intellectual property to the other Party. However, intellectual property in anything developed by the Bidder under this Agreement exclusively for MPCTD, and based on the information or data owned by MPCTD, shall vest with MPCTD.

Use of documents and Information

- The Bidder shall not, without prior written consent from MPCTD, disclose/share/use the bid document, contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the MPCTD in connection therewith, to any person other than a person employed by the Bidder in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- The Vendor shall not, without prior written consent of MPCTD, make use of any document or information made available for the project, except for purposes of performing the Contract.
- All project related document (including this bid document) issued by MPCTD, other than the contract itself, shall remain the property of the MPCTD and shall be returned (in all copies) to the MPCTD on completion of the Vendor's performance under the contract.

**19.# New Clause No. 5.29. Confidentiality
(New clause added)**

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5.29 Confidentiality

The Bidder must maintain absolute confidentiality of the documents/maps/tools collected in any form including electronic media and any other data/information provided to him for the execution of the work. The bidder should not use the Project data for any purpose other than the scope of work specified in the document and added/amended before signing the contract. If at any stage it is found that the bidder is using the data provided by the client any time during the contract execution or after completion of the contract for any other purposes, stringent legal action will be initiated as per applicable law of land and the contract will be terminated without assigning any reasons.

**20. # New Clause No. 5.30. Force Majeure
(New clause added)**

5.30 Force Majeure

The Bidder shall not be to liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Bidder and not involving Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Client in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes, act of god, riots, etc.

If a Force Majeure situation arises, the Bidder shall promptly notify the Client in writing of such condition and the cause thereof. Unless otherwise directed by the Client in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If an event of Force Majeure continues for a period of one hundred and eighty (180) days or more, the parties may, by mutual agreement, terminate the Contract without either party incurring any further liabilities towards the other with respect to the Contract, other than to effect payment for goods/services already delivered or performed.

**21. # New Clause No. 5.31. Governing Law
(New clause added)**

5.31 Governing Law

The agreement between the parties shall be governed by and construed in accordance with Laws of India and the parties submit to the exclusive jurisdiction of the courts in Indore, Madhya Pradesh.

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**22. # New Clause No. 5.32. Change Request Process
(New clause added)**

5.32 Change Request Process

The MPCTD and the bidder recognize that change is an inevitable part of delivering services and that a significant element of this change can be accomplished by reorganizing processes and responsibilities without a material effect on the cost. The minor changes like reorganization of templates, changes in rates, changes in master data, etc will not be considered as Change Request. However, changes requiring Coding/Programing related modifications, will be considered as Change Request. Below mentioned Change Request Process sets out the provisions which will apply to the changes which are not mentioned in Section 3.1 Scope of work.

- i. In case MPCTD wants any modification/change in any feature, interface, function, etc. of the application software, it will raise Change Request in the format as prescribed by the successful bidder.
- ii. The bidder will study the Change Request and submit Change Request Handling estimate including time and efforts in terms of Man Hours to MPCTD.
- iii. All such change request handling estimates will be discussed and approved by a technical committee having adequate representation of bidder and MPCTD.
- iv. Technical Committee for Change Request handling will be constituted by MPCTD. Bidder will nominate their technical experts having good understanding of the technology and application development tools used in MPCTD application.
- v. The bidder will present the Change Request in detail with relevant part of SRS, DB modules and third party integration detail (if any) before technical committee. The Committee will seek justification behind proposed man hours by the bidder. It is duty of the bidder's representative to satisfy Technical Committee member for its judicious and genuine estimation of efforts.
- vi. Decision of Technical Committee for Change Request Handling will be the final for both the parties. If the bidder is not satisfied with the decision of technical committee, it can raise representation before Project Steering Committee. All Change Request handling related issues will be resolved in mutual consent of bidder and MPCTD.
- vii. The bidder will put best possible efforts to handle change request in given time and submit a report on same.
- viii. MPCTD will evaluate the change in terms the Change request raised initially and approve same.
- ix. After receiving approval from MPCTD, the bidder will be able to raise invoice for the payment as per rates mentioned in the RFP.

23. # New Annexure No. 14. NON-DISCLOSURE AGREEMENT

(New Annexure as approved by Government of Madhya Pradesh has been added as below)

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ANNEXURE 14: NON-DISCLOSURE AGREEMENT**

THIS AGREEMENT is made on the **BETWEEN:**

- (1)<<name of the department/Corporation/
Agency>> a<<type of organization>> having its registered office at
..... (hereinafter referred to as "**Disclosing Party**" which expressions
shall unless repugnant to the context include its successors and assigns), and
- (2)<<name of the Service Provider Agency>> a
<<type of organization>> having its registered office at
....., hereinafter referred to as "**Receiving Party**", which
expressions shall unless repugnant to the context include its successors and assigns);

The Disclosing Party and the Receiving Party shall hereinafter jointly be referred to as the
"**Parties**".

WHEREAS

The Disclosing Party is in possession of certain information defined hereunder as Confidential
Information by virtue of an agreement signed between the parties on dated for
..... <<name of the project>>.

NOW IT IS HEREBY AGREED as follows:-

I. Confidential Information

For purposes of this Agreement, means all information to which the Receiving Party has
access including but not restricted to <<name of the project>>
Project Data which relates to the technical, commercial and financial information, software
in various stages of development, techniques, models, data, source code, object code,
documentation, manuals, flow charts, research, process, procedures, functions, customer
names and other information related to customers, suppliers, products, developments,
operations, processes, data, trade secrets, know-how and personnel of each Party and its
affiliates which is disclosed to or otherwise learned by the other Party and all other
information which may be disclosed by one Party or to which the other Party may be
provided access by the disclosing Party or others in accordance with this Agreement, or
which is generated as a result of, incidental to or in connection with the Business Purposes,
which is not generally available to the public.

II. Not Within Definition

Notwithstanding any other provision of this Agreement, the Parties hereto acknowledge
that Confidential Information shall not include any information that:-

- i. is, now or subsequently becomes public knowledge other than by breach of the
provisions of this Agreement; or

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- ii. is in the possession of the Party with the full right to disclose prior to its receipt from the Disclosing Party, as evidenced by written records; or
- iii. is independently received by the Receiving Party from a third party, with no restrictions on disclosure from such third party.
- iv. is independently developed by Receiving Party without reference to or based on Confidential Information of the Disclosing Party.

III. Obligation of Confidentiality

The Receiving Party promises and agrees to receive and hold the Confidential Information in confidence. Without limiting the generality of the foregoing, the Receiving Party further promises and agrees:

- i. To protect and safeguard the Confidential Information against unauthorized use, publication or disclosure.
- ii. Not to, directly or indirectly, in any way, reveal, report, publish, disclose, transfer or otherwise use any of the Confidential Information except as specifically authorized by the Disclosing Party in accordance with this Non-Disclosure Agreement.
- iii. Not to use any Confidential Information to unfairly compete or obtain unfair advantage vis-a-vis Disclosing Party in any commercial activity.
- iv. To restrict access to the Confidential Information to those of its officers, directors, and employees who clearly need such access to carry out official duties towards Disclosing Party.
- v. To furnish the details including names and phone numbers of persons (Project Manager/ TL/ DBA/ System Administrator) who have the right to access the Confidential Information of the application from backend and shall furnish the Audit log to the Disclosing Party on bi-weekly basis. Any changes in the persons or their role shall be duly intimated to the Disclosing Party within 3 days.
- vi. Not to entertain any requests made by the users of the software application to make changes or carry out any action involving reversal from the set process, under any circumstances, which requires accessing the confidential information from the backend, unless a prior written consent is taken from the ACS/ PS/ Secretary, <<Name of Department>> Government of Madhya Pradesh or any other Person specifically authorized in this regard to do so.
- vii. To instruct each of the persons to whom it provides access to any of the Confidential Information, that such persons are strictly prohibited from making any use, publishing or otherwise disclosing to others, or permitting others to use for their benefit or to the detriment of the Disclosing Party, any of the Confidential

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Information, and, upon Request of the Disclosing Party, to provide the Disclosing Party with a copy of a written agreement to that effect signed by such persons.

- viii. To comply with any other reasonable security measures requested in writing by the Disclosing Party.
- ix. To not to enter into any communication involving disclosure of Confidential Information in any form with either the beneficiaries or the users of Software Application, without written consent of the Disclosing Party.
- x. To not to disclose any names and their particulars to third parties without the written consent by the Disclosing party.
- xi. To pay liquidated and other damages recoverable under the clause 7 of this Agreement.

IV. Property of the Parties

All Confidential Information disclosed pursuant to this Agreement shall be and remain the property of the Disclosing Party. Nothing in this Agreement shall be construed as granting or conferring any rights whatsoever, whether expressly, impliedly or otherwise, in respect of the Confidential Information to the Receiving Party, and the Confidential Information will be used only for the purposes of this Agreement.

V. Reporting Unauthorized Disclosure or Misuse of Confidential Information

The Receiving Party shall immediately inform the Disclosing Party of any unauthorized use or disclosure, misappropriation or misuse by any person of any Confidential Information, upon the Receiving Party having notice or knowledge of the same.

VI. Losses

The Receiving Party agrees to indemnify the other Party against any and all losses, damages, claims, or expenses incurred or suffered by the other Party as a result of the Receiving Party's breach of this Agreement.

VII. Remedies

The Receiving Party understands and acknowledges that any disclosure or misappropriation of any of the Confidential Information in violation of this Agreement may cause the Disclosing Party irreparable harm, the amount of which may be difficult to ascertain and, therefore, agrees that the Disclosing Party shall have the right to resort to civil & criminal remedies available under the law including the IT Act 2000 for taking action against the Receiving Party and/ or for an order restraining any such further disclosure or misappropriation and for such other relief as the Disclosing Party shall deem appropriate. Such right of the Disclosing Party shall be in addition to Remedies otherwise available to the Disclosing Party at law or in equity.

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In the event of default or breach of the terms of this agreement the Receiving Party and all its officers found guilty of breach, shall be jointly & severally liable for action.

VIII. Notices

Any communication in connection with this Agreement must be in writing and be delivered personally, or by registered mail receipt acknowledged, facsimile or e-mail (if receipt of the complete facsimile or electronic mail is confirmed in writing by the recipient) to the address set out at the beginning of this Agreement.

IX. Term & Termination

This Agreement shall commence on the date as written above. The Receiving Party's obligations with respect to the Confidential Information hereunder shall be co-terminus with the Agreement signed by the parties as referred above. However if after termination or expiration of the Agreement the Receiving Party remains in possession of any Confidential Information then the obligations under this Agreement and consequences of breach shall continue to remain in force till such information is in possession of the Receiving Party.

IN WITNESS WHEREOF the parties hereto have caused their duly authorized representatives to set their hands the day and year first above written.

Signature on behalf of the
..... <<name of the
department/Corporation/ Agency>> **(Disclosing Party)**

(_____)

Name:

Designation:

Signature on behalf of<<name of the Service
Provider Agency>> **(Receiving Party)**

(_____)

Name:

Designation:

DATE:

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WITNESSED BY:	Name	Address	Signature
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1.

2.

All other Terms & Conditions of the RFP shall remain unchanged.

END OF THE DOCUMENT